



COVID-19 School Guidance

Opening of School – Covid Guidance (Autumn 2)

Dear Parents, Colleagues and Governors...

The government have stated that all pupils, in all year groups, should now have returned to school full-time. The latest update in the DFE's Guidance for School Reopening states that: 'Given the growing evidence base, the balance of risk is now overwhelmingly in favour of children returning to school.'

From 5th November, new restrictions will apply, you can find out more about the restrictions and what they mean for you, here: <https://bit.ly/3jQUU69>

The government have stated that they 'will continue to prioritise wellbeing and long term futures of our young people and will not be closing schools. It remains very important for children to attend, to support their wellbeing and education and help working parents and guardians. Senior clinicians still advise that school is the best place for children to be, and so they should continue to go to school.'

The overarching principle, which remains the same, is to reduce the number of contacts between children and staff whilst taking into account practical logistics of the full function of the school.

Overall there are relatively few substantive or unexpected changes in the guidance. On the whole, most of the changes reflect a response to having worked through these procedures during the last half term.

Changes are highlighted in purple so that you do not necessarily need to re-read the entire document again. I would recommend referring to the whole document if you are unclear of the expectations.

Yours sincerely,

Mr M Walker
Headteacher



COVID-19 School Guidance

Key Assumptions...

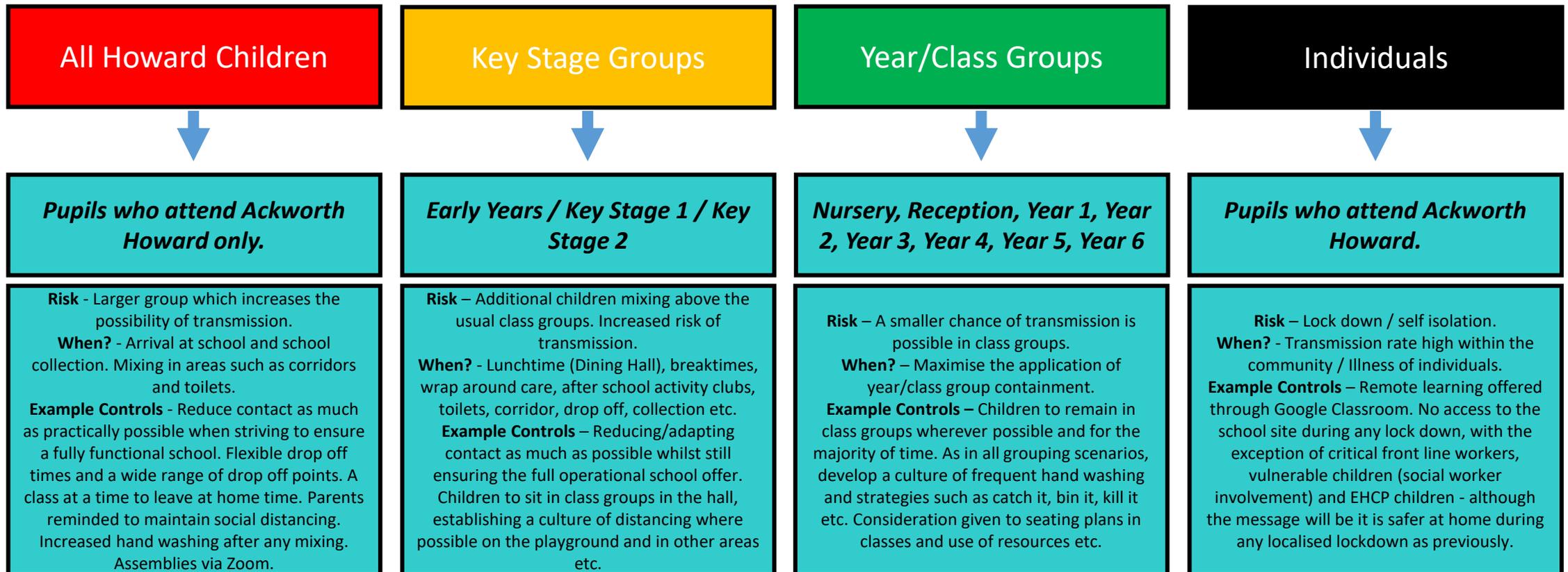
- All pupils, in all year groups, will return to school full-time from the beginning of the autumn term (September 2020).
- Returning to school is vital for children's education and for their wellbeing.
- The risk to children themselves becoming seriously ill from coronavirus is very low and there are negative health impacts of being out of school.
- School is a vital point of contact for public health and safeguarding services that are critical to the wellbeing of children and families.
- This will be an important move back towards normal life for many children and families.
- While coronavirus remains in the community, judgments need to be made about how to balance and minimise any risk from coronavirus whilst providing a full educational experience for the children.
- Proportionate protective measures for children and staff, which also ensure that all pupils receive a high quality of education that enables them to thrive and progress are in place.
- The number of contacts that pupils have during the day will be minimised as much as possible and practical within our school. Control systems will be in place to reduce the risk of transmission as much as possible.
- While the aim is to have all pupils back in face to face education, school will plan for the possibility of remote learning to ensure continuity of education.
- The overarching principle to apply is reducing the number of contacts between children and staff whilst taking into account practical logistics of the full function of the school.

*Taken from DFE Guidance for full opening - schools



COVID-19 School Guidance

Minimising Risk of Contact - Identified Groups...



*Please read this document carefully for the full range of control measures.



COVID-19 School Guidance

Prevention...

Focus	Risk Factor	Control Measures
<p>Minimise contact with individuals who are unwell</p>	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> Pupils, staff and other adults must not come into school if they have coronavirus symptoms or have tested positive in the last 10 days. Staff have reported other symptoms rather than the 'big 3,' headaches and fatigue etc before testing positive. If any staff members are feeling ill, please consider the risk to others before coming into work. Anyone developing symptoms during the school day will be sent home (continuous cough, high temperature, loss or change in normal smell and taste). Anyone with symptoms must self-isolate for 10 days and arrange to have a test. Other members of the household (including any siblings) should self isolate for 14 days from when the symptomatic person first had symptoms. If a child is awaiting collection. They should be moved to the library where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. A window will be open for ventilation. Rooms will be cleaned and disinfected thoroughly afterwards (including toilets if accessed by the symptomatic person). PPE will be worn by staff supervising symptomatic children – face mask, visor, disposable apron and disposable gloves. Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell.
<p>Clean hands thoroughly more often than usual</p>	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> Coronavirus is an easy virus to kill when it is on the skin. This can be done with soap and running water or hand sanitiser. Pupils must clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. Hand sanitiser (pump action) will be issued to children, by staff, at regular intervals. Hand washing will also take place when practical to do so. Small children and children with complex needs will be supported to wash their hands. Hand cleaning routines will be built into school culture.



COVID-19 School Guidance

Prevention...

Focus	Risk Factor	Control Measures
<p>Good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</p>	<ul style="list-style-type: none"> • Possible exposure to COVID-19 	<ul style="list-style-type: none"> • Promote the 'catch it, bin it, kill it' approach in school. • Ensure enough tissues and bins are available to support pupils and staff to follow this routine. • Ensure younger children and those with complex needs are helped to get this right. • Ensure all children understand that this is now part of how the school operates. • Public Health England does not recommend the use of face coverings in school. They are not required in school as misuse may inadvertently increase the risk of transmission.
<p>Enhanced cleaning</p>	<ul style="list-style-type: none"> • Possible exposure to COVID-19 	<ul style="list-style-type: none"> • Continue the adaptations to the enhanced cleaning schedule already in place: <ul style="list-style-type: none"> • More frequent cleaning of rooms/shared areas that are used by different groups. • Additional cleaning hours allocated after lunch. • Frequently touched surfaces being cleaned more often than normal with detergents. • Different groups don't need to be allocated their own toilet facilities, but toilets will be cleaned more frequently and pupils will be encouraged to clean their hands thoroughly after using the toilet. • Where a number of positive cases occur in a short space of time, the building will be deep cleaned and fogged. The process will include, every touch point being wiped with a special antibacterial solution then all rooms being fogged.
<p>Minimise contact between individuals and maintain social distancing wherever possible</p>	<ul style="list-style-type: none"> • Possible exposure to COVID-19 	<ul style="list-style-type: none"> • The overarching principle to apply is reducing the number of contacts between children and staff whilst taking into account practical logistics of the full function of the school. • No staff member must be within PHEs definition of 'close contact' - Within 1m for any length of time face to face and within 1-2m for more than 15 minutes. Lunchtime staff on duty in the hall must remain over 2m away from each other at all times. • The 'close contact' definition affects staff room use. The staff room maybe used to access food/drink etc but the parameters outlined must be adhered to. Face masks are compulsory (unless eating/drinking). • Reprographics room will be limited to 2 people at anyone time – face masks compulsory.



COVID-19 School Guidance

Prevention...

Focus	Risk Factor	Control Measures
<p>How to group the children – reducing transmission where possible.</p>	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> Ackworth Howard school pupils and staff will operate as an isolated group and, as much as possible, smaller consistent groups and strategies will be applied to reduce the risk of transmission and regular contact with others. The majority of the time will be spent in class groups but there are situations where this will restrict the normal operations of school and present both educational and logistical challenges. Given the resumption of the full range of curriculum and extended services there will need to be changes within our systems of controls and the size of groups. <ul style="list-style-type: none"> Where possible, pupils will remain in class groups. Older children should be encouraged to keep their distance within groups where possible, Year 6 in particular should be understanding the importance of this. Interactions with other groups will be limited as much as possible e.g. assemblies via Zoom. When using larger groups (such as wrap around care, after school clubs and lunchtime etc.) other measures from the system of controls (such as additional handwashing) become even more important, to minimise transmission risks. It is recognised that younger children will not be able to social distance, and it is acceptable for them not to distance within the group. Pupils will remain in their class groups for the majority of the time but wider groups are permitted for specialist teaching and wrap around care. Endeavouring to keep these groups at least partially separated and minimising contacts between children will still offer public health benefits as it reduces the network of possible direct transmission. All teachers and staff can operate across different classes in order to facilitate the delivery of the school timetable and function. However, the additional measures and close contact definition must be adhered to without exception. Any staff member working in more than one role or across groups must remain at least 2m away from staff members.



COVID-19 School Guidance

Prevention...

Focus	Risk Factor	Control Measures
Measures within the classroom.	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> Adults should try to remain 2m distance from each other, and from children. This will not always be possible, particularly with the youngest children but if adults can do this when circumstances allow that will help. Close face to face contact should be avoided. Minimise time spent within 1m of anyone. For children old enough, they should also be supported to maintain distance and not touch staff and their peers where possible. This will not be possible for the youngest children and those with complex needs and it is not feasible where space is limited. Doing this where possible, even some of the time, will help. Where possible (age appropriate/practical to do so) classrooms should be adapted to support distancing. This can include seating pupils side by side and facing forwards, rather than face to face.
Seating Plans	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> Tables and chairs to be set up so that no pupils are facing each other (see above). Teachers to review where pupils will sit. Those pupils who have had low levels of engagement during lockdown and may require additional support will be seated nearer to the front. Each pupil to have their own set of resources, to limit movement around the class. Where staff need to work with individual children or small groups of children from more than one group, care will be taken to maintain distancing as appropriate.



COVID-19 School Guidance

Prevention...

Focus	Risk Factor	Control Measures
<p>Intervention and specialist staff providing 1:1 support (e.g. as part of an EHCP / Learning Mentor support)</p>	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> Staff to wash hands before and after working with a pupil. A space is to be identified for the intervention to take place with as much distance as possible. All equipment needed for the child is to be set up in the space before the start of the session. Staff will go to the child's classroom, standing at the entrance to collect the pupil, not entering the classroom. The child will follow the staff member (at a distance) to the identified area and return to class following the intervention in the same way. The intervention is provided at a distance where possible. After the child returns to class, the member of staff cleans the desk area and washes any equipment that needs to be used by another pupil.
<p>Support staff providing interventions to a small group of pupils across more than one class</p>	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> There will be an emphasis on providing intervention to pupils upon returning to school. Interventions to take place in an identified area, where the member of support staff will maintain a distance from pupils where possible. Pupils will bring all the equipment they require with them to the intervention area. The area will be cleaned after use as above where the intervention has taken place in a communal area such as the library or KS1 shared area. Staff will wash their hands between each group.



COVID-19 School Guidance

Prevention...

Focus	Risk Factor	Control Measures
Phonics teaching - Streaming	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> For the vast majority of the time, pupils will remain in year groups. However, the ability range of the children in this school is such that effective teaching of phonics will requires the use of smaller focussed ability-based phonics groups. Pupils will be split into phonics groups, taught by a consistent staff member. Where a phonics group is taught by a member of staff not working within their year group, the group seating arrangements (including that of the staff member) will ensure distancing between the staff member and the children. Staff and pupils will wash their hands prior to joining their phonics group and after the session. Children will have two phonics sessions a day to support catch-up. Initially, only one of these will be with their phonics ability group with the other being a shorter application session.
Measures elsewhere	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> Pupils should be kept apart, meaning that large gatherings such as assemblies and school events should be avoided, <i>however, in order to ensure a sense of community and belonging, alternatives will be found so that we can deliver our normal programme of worship and events.</i> Movement around school should be kept to a minimum. Passing briefly in the corridor or playground is low risk (staff/visitor to wear face masks). At lunchtimes, children will eat in class groups in the hall, in Key Stages. <i>Nursery will eat within the Key Stage 1 shared area.</i> Breaktimes will not be staggered, however, children will be split into phase groups and other measures from system controls will be embedded as part of the school culture such as hand sanitiser before <i>and after break and staff at least 2m apart at all times.</i> Use of staff room should be minimised to help support distancing. <i>Where positive cases are confirmed, dinners may be confined to classes as an additional responsive protective measure.</i> <i>Areas must be well ventilated.</i>



COVID-19 School Guidance

Prevention...

Focus	Risk Factor	Control Measures
PPE	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> The government is not recommending universal use of face coverings in primary schools. In primary schools where social distancing is not possible in indoor areas outside of classrooms between members of staff or visitors, for example in staffrooms, headteachers will have the discretion to decide whether to ask staff or visitors to wear, or agree to them wearing face coverings in these circumstances. Based on current evidence and the measures that schools are already putting in place, such as the system of controls and consistent bubbles, face coverings will not be necessary in the classroom even where social distancing is not possible. Face coverings could have a negative impact on teaching and their use in the classroom should be avoided. Therefore, staff and visitors <u>must</u> wear a face mask in the corridors, staff room (unless eating/drinking), reprographics room and any other communal areas where social distancing is difficult. Wearing face coverings does not affect the definition of 'close contact' that has been described earlier as only medical grade PPE is applicable. It is important that staff recognise this when undertaking duties. Gloves and aprons are in school for intimate care and first aid requirements. Staff will continue to receive uniform and equipment in line with their job specification such as cleaners and caretakers. Medical grade PPE will be made available to adults continually crossing classes as part of their role. Table screens have been purchased to allow safer 1:1/small group working across classes where necessary.



COVID-19 School Guidance

Prevention...

Focus	Risk Factor	Control Measures
<p>Other considerations</p>	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> SENDCo to continue ensuring that pupils with SEND are supported with specific help and preparation guidance to adapt to changes in routine that this will involve, for example using social stories. Peripatetic teachers and specialist external staff can move between schools. They should ensure they minimise contact and maintain as much distance as possible from other staff. External partners should still provide interventions as usual. All external contractors and site visitors will be briefed on the expectations of any visit and on entry should use the provided hand sanitiser. Where visits can happen outside school hours, they should. Appointments must be made in advance. Equipment and resources are integral to education in schools. During the summer term, many of these were removed. That position has now changed and all resources etc. have returned to classrooms to ensure a full set up of provision when the children return. Pupils will be provided with school equipment such as pencils and whiteboard pens in a clear plastic bag so there is minimal risk of contamination. Classroom based resources, such as books and games, can be used and shared within groups. These should be cleaned regularly along with all frequently touched surfaces. Resources that are shared between classes including laptops should be cleaned after use but if they are not to be used frequently, can be left for a period of 48 hours (72 hours for plastics) before using again by another group. Outdoor play equipment will be more frequently cleaned. This also applies to resources used by wrap around care. It is recommended that pupils limit the amount of equipment they bring into school each day, to essentials only – lunch boxes, hats, coats, reading book, home school diary, homework, PE kit, water bottle, bags (must fit in locker). No pencil cases etc. Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided. The uniform policy is back in place as it was before the pandemic. During a lockdown where school remains open - no visitors will be permitted to enter school unless essential to the running of the school, maintaining of services/provision or support for pupils from external services where deemed it is deemed necessary. Car sharing should be avoided – transmission has occurred during car sharing within this school community.



COVID-19 School Guidance

Response...

Focus	Risk Factor	Control Measures
<p>Engage with the NHS Test and Trace process</p> <p>Health Protection Team Contact West Yorkshire HPT Public Health England Blenheim House West One Duncombe Street Leeds LS1 4PL</p> <p>Telephone 0113 386 0300 Out of hours advice 0114 304 9843</p>	<ul style="list-style-type: none"> Under utilising the resources available to support the spread of infection. 	<ul style="list-style-type: none"> Ensure leaders understand the NHS Test and Trace process and how to contact their local Public Health England health protection team. Staff members and parents/carers must understand that they will need to be ready and willing to: <ul style="list-style-type: none"> Book a test if they are displaying symptoms. Not come into school if they have symptoms, and must be sent home to self isolate if they develop them in school. Testing children – all children can be tested including under 5s but children aged 11 and under will need to be helped by their parents or carers if using a home testing kit. Provide details of anyone they have been in close contact with if they were to test positive for coronavirus or asked by NHS Test and Trace. Self isolate if they have been in close contact with someone who develops coronavirus symptoms or someone who tests positive for the virus. Tests can be booked online through the NHS testing and tracing website – www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ By the autumn term, all Schools has been will be provided with a small number of home testing kits that they can give directly to parents or carers collecting a child who has developed symptoms at school, or staff who have developed symptoms at school. School must be informed of the test result immediately. Instead of calling local health protection teams when there is a confirmed case, education settings are now asked to call the DfE's helpline on 0800 046 8687 and select the option for advice following confirmation of a positive case. The line will be open Monday to Friday from 8.00am to 6.00pm, and 10.00am to 4.00pm on Saturdays and Sundays.



COVID-19 School Guidance

Response...

Focus	Risk Factor	Control Measures
Managing confirmed cases of coronavirus	<ul style="list-style-type: none">Failing to respond sufficiently to an outbreak.	<ul style="list-style-type: none">Swift action will be taken if school becomes aware that someone has tested positive for coronavirus.The local health protection team will be contacted. This team will also contact school directly if they become aware that someone who has tested positive attended the school – as identified by NHS Test and Trace.The health protection will work with school to identify actions and next steps.
Containing any outbreak	<ul style="list-style-type: none">Failing to respond sufficiently to an outbreak.	<ul style="list-style-type: none">If school has two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus is suspected, we may have an outbreak and must continue to work with the health protection team who will advise if additional action is required.



COVID-19 School Guidance

Response...

COVID-19 Flow chart for education settings on people displaying symptoms

04.6.20

COVID-19 symptoms: high temperature or new, continuous cough or loss or change to your sense of smell or taste.

NHS 111 online symptom checker: 111.nhs.uk/covid-19

If your school has a suspected or confirmed case in school e-mail infection.control@kirklees.gov.uk. No action is required for contacts of a case unless the case is confirmed positive.

A child or member of staff who has been in close contact with someone with COVID-19 symptoms. The person does not live in their household and does not attend this school. → Child or staff member does not need to **self-isolate** unless they develop COVID-19 symptoms or are advised to do so following contact tracing (see overleaf).

A child or member of staff lives with someone who is displaying COVID-19 symptoms.

A child or member of staff has arrived at the setting with COVID-19 symptoms.

A child or member of staff has become unwell with COVID-19 symptoms whilst at the setting.

Child or staff member should not enter setting. They should be advised that their entire household must **self-isolate**. For anyone displaying symptoms, this is for at least 7 days from the onset of symptoms. For all other household members, it is for at least 14 days, see national guidance. Child's parent/carer or staff member should be advised that anyone with symptoms can ask for a test to check if they have COVID-19 (see overleaf).

Where a child or staff member displays symptoms, they should be sent home to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting can access a test if they display symptoms of COVID-19 and are encouraged to get tested in this scenario.

Where a child or staff member has entered the setting and remains there awaiting collection, they should be moved, if possible and if appropriate, to a room where they can be isolated behind a closed door. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from others. If they need to go to the bathroom, they should use a separate bathroom if possible.

Any member of staff helping someone taken unwell with COVID-19 symptoms should try to stay 2 metres away. If this is not possible, they should use appropriate PPE. They should wash their hands thoroughly for 20 seconds after any contact. They do not need to **self-isolate** unless they develop symptoms.

Any bathroom used by someone with symptoms should be cleaned following the IPC guidance provided. If there is an urgent public health action to take, you will be contacted by the local Public Health England (PHE) Health Protection Team.

If the individual with symptoms subsequently tests negative they and their fellow household members can end their self-isolation and return to the setting.

Where the child, young person or staff member **tests positive**, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms. The National Contact Tracing Team will be in touch to trace people the infected person has been in extended contact with.

Testing

Everyone is eligible for testing if they have COVID-19 symptoms. To access testing parents should use the 111 online coronavirus service <https://111.nhs.uk/covid-19/>.

Members of school staff are classed as essential workers and can apply for priority testing online by self-referral, here: <https://www.gov.uk/apply-coronavirus-test-essential-workers>. Employers can also apply for testing for their employees, see here: <https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>.

Anyone else with symptoms can ask for a test here: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/>.

Contact tracing

A national contact tracing programme has been established. Parents, pupils or staff will be contacted if they have been in close contact with someone who tests positive for COVID-19. They will need to follow the advice they are given by the contact tracers – which will include self-isolation for 14 days for those that are deemed higher risk by having extended close contact with a confirmed case. No further action is required by the setting. If clusters are identified by the National Contact Tracing Team, the local IPC team will be notified and an Outbreak Management Plan will be put into place.

For further information

Government COVID-19 [guidance for education settings](#)

Government COVID-19 [self-isolation guidance](#)

NHS Test and Trace [NHS Test and Trace guidance](#)

NHS 111 online [symptom checker](#)

DfE COVID-19 helpline: 0800 046 8687

If you have further specific queries or need infection control support: Kirklees and Wakefield Council Infection Prevention and Control Team on 01484 221000 or email: infection.control@kirklees.gov.uk

Education settings can help reduce the spread of COVID-19 by reminding staff, children, pupils, students and families of key public health advice:

The best way to protect yourself from infections is to regularly wash your hands with soap and water. If soap and water is not available and your hands are visibly clean, then a sanitiser gel can be used (min. 60% alcohol content). Handwashing with soap and water is the most effective method and this should be your first choice.

For coughs and sneezes: [catch it, bin it, kill it](#)



COVID-19 School Guidance

School Operations, Attendance...

Focus	Risk Factor	Control Measures
<p>Pupils and families who are anxious about returning to school.</p>	<ul style="list-style-type: none">Continued impact on children's education, wellbeing and wider development as a result of the pandemic.	<ul style="list-style-type: none">All pupils must be in school however consideration will be given to the potential concerns of pupils, parents and households who may be reluctant or anxious about returning. Support will be put in place to address and support this. <i>Our role here will be to show parents all of the Covid secure measures that have been put in place and how these are regularly updated.</i>



COVID-19 School Guidance

School Operations, School Workforce...

Focus	Risk Factor	Control Measures
<p>Staff who are clinically vulnerable or extremely clinically vulnerable (National Lockdown 2 Adaptations, these will not apply once the lockdown ends)</p>	<ul style="list-style-type: none"> Possible exposure to COVID-19 	<ul style="list-style-type: none"> As a result of the measures, risks to staff are mitigated significantly. Advice for those who are clinically-vulnerable, including pregnant women can be found on the GOV.UK website. Shielding advice for all adults will pause on 1st August, subject to a continued decline. This means that staff can return to work where previously absent. School will be flexible in how these members of staff are deployed. People who live with those who are clinically extremely vulnerable or clinically vulnerable can attend the workplace. Parents should speak to their child’s GP or specialist clinician if they have not already done so, to understand whether their child should be classed as clinically extremely vulnerable. Those children whose doctors have confirmed they are clinically extremely vulnerable are <u>advised not to attend education whilst the national restrictions are in place.</u> Children who live with someone who is clinically extremely vulnerable, but who are not clinically extremely vulnerable themselves, should still attend education. Staff who are clinically extremely vulnerable are advised to work from home and not to come into work. Individuals in this group will have been identified through a letter from the NHS or from their GP. All other staff should continue to attend work, including those living in a household with someone who is clinically extremely vulnerable. Staff and children who are clinically vulnerable or have underlying health conditions but are not clinically extremely vulnerable, may continue to attend school in line with current guidance.



COVID-19 School Guidance

School Operations, School Workforce...

Focus	Risk Factor	Control Measures
Volunteers	<ul style="list-style-type: none">• Possible exposure to COVID-19	<ul style="list-style-type: none">• Volunteers may resume their support to school, as would usually be the case.• Volunteers must remain 2m apart from pupils and staff where possible.
Catering	<ul style="list-style-type: none">• Provision of food for pupils.	<ul style="list-style-type: none">• As school has done throughout the pandemic. School meals will continue to be offered <i>where possible</i>.
Premises	<ul style="list-style-type: none">• Possible exposure to COVID-19	<ul style="list-style-type: none">• Spaces used by more than one class or group should be cleaned between use.• Prior to opening in September, the Usual pre-term building checks will be undertaken to ensure the site is safe.



COVID-19 School Guidance

School Operations...

Focus	Risk Factor	Control Measures
Educational Visits	<ul style="list-style-type: none"> • Possible exposure to COVID-19 • Curriculum enrichment – full offer 	<ul style="list-style-type: none"> • Guidance currently advises against domestic overnight educational visits. We are hopeful that this is revised prior to Robinwood. Robinwood has been rescheduled to July. Northumberland has been provisionally booked in June 2021. • School can resume educational day visits, however, as additional staff from other classes would be needed to ensure adequate supervision, this is not currently feasible with social distancing measures in place – coach travel etc. This will be reviewed half termly.
School Uniform	<ul style="list-style-type: none"> • Ethos of school and setting an appropriate tone. 	<ul style="list-style-type: none"> • The school uniform policy is now in place will return for the new school year. This will include appropriate PE kit. • Uniforms do not need to be cleaned anymore than usual.
Extra-curricular provision	<ul style="list-style-type: none"> • Full operational function of the school. 	<ul style="list-style-type: none"> • Breakfast club and after school club will be has been reinstated for the new school year. Where possible, children will be grouped in Key Stage phases to avoid contact with as few groups as possible. This service can be booked in the usual way. • Activity clubs after school will hopefully also return in some capacity as soon as we are able however this offer will be different in response to some of the measure we need to adopt to avoid the mixing of groups where this is not essential to the operation of the school. • Activity clubs after school have been able to return, but in a different offer than usual. As a result of current restrictions, a programme of class based clubs have been offered thanks to staff members who have agreed their time to enable this provision.



COVID-19 School Guidance

School Operations...

Focus	Risk Factor	Control Measures
<p>Class Organisation / Arrival and School Collection</p>	<p>Full curriculum entitlement</p> <p>Possible exposure to COVID-19</p>	<ul style="list-style-type: none"> • Children have returned to designated classrooms as would be the case in any new academic year: <ul style="list-style-type: none"> • Nursery – Miss Hunter (As normal – Back gate/Nursery door 8:45-11:45 and 12:30-3:30) • Reception – Mrs Tordoff (As normal – Back playground – Drop off 8:50 / 3:10 collection) • Year 1 – Mrs Robinson (As normal – Back playground – Drop off 8:40 / 3:10 collection) • Year 2 – Mrs Albaya (As normal – Back playground – Drop off 8:50 / 3:10 collection) • Year 3 – Mr Nunn (As normal – Y3/4 cloakroom - Drop off 8:45 / 3:10 collection) • Year 4 – Miss Major (As normal – Y3/4 cloakroom - Drop off 8:50 / 3:15 collection) • Year 5 – Miss O’Brien (As normal – Y5/6 cloakroom - Drop off 8:45 / 3:10 collection) • Year 6 – Mr Barstow (As normal – Y5/6 cloakroom - Drop off 8:50 / 3:15 collection) • As before the pandemic, Pupils in KS2 to enter via the front playground however a more flexible school entry will take place with doors opening from 8:45am for certain year groups. This will allow greater opportunity for children to enter school in class groups. Mr Walker will supervise the children on entry ring the bell at 8:50 as usual by which time all children should have entered or be entering school. N-Y2 will enter the school via the back playground. Please ensure children remain with parents/carers until entering the school to promote social distancing. • At home time, children will be led out from 3:10 at their allocated time. • Parents advised that 1 parent must bring/collect their child only and that social distancing must be adhered to where possible and to minimise time on site. Adults entering the school site should wear a face covering, particularly in narrow access points in on the grounds and where social distancing is difficult.
<p>Breaktime</p>	<p>Possible exposure to COVID-19</p>	<ul style="list-style-type: none"> • Pupils in KS1 will use the back playground. Y1 and Y2 will use different halves to avoid mixing where possible. • Pupils in KS2 will use the front playground and will be reminded to social distance between other classes. If the children do adhere to social distancing, they can play with children from other classes.



COVID-19 School Guidance

Curriculum, behaviour and pastoral support...

Focus	Risk Factor	Control Measures
Curriculum Expectations	<ul style="list-style-type: none"> • Accessing the full curriculum offer. • Pupils catching up. 	<ul style="list-style-type: none"> • Our new curriculum has been planned for the new academic year and this will started in September. Pupils will receive their full curriculum entitlement in all subjects. • Remote education where needed will continue using the Google Classroom platform. • There will be time allocated to cover the most important missed content. • We will meet the children where they are... learning will be informed by an assessment of pupils starting points and addressing the gaps in their knowledge and skills, in particular making effective use of regular formative (ongoing) assessment (for example, quizzes, observing pupils in class, talking to pupils to assess understanding, scrutiny of pupils work) while avoiding the need for unnecessary formal testing. In autumn 2, usual pupil assessments will resume. • Priority will be given to the PSHE curriculum and other ways in which we can promote a positive wellbeing and a successful reintegration to formal schooling.
Early Years	<ul style="list-style-type: none"> • Pupils catching up. 	<ul style="list-style-type: none"> • Teachers in Nursery and Reception will focus on the prime areas of learning, including: communication and language, personal, social and emotional development (PSED) and physical development initially. • In Reception, teachers will assess and address gaps in language, early reading and mathematics, particularly ensuring children's acquisition of phonic knowledge and extending their vocabulary. • Outdoor learning will continue to be a focus.
Key Stage 1 and 2	<ul style="list-style-type: none"> • Pupils catching up. 	<ul style="list-style-type: none"> • Priority will be given to identifying gaps and re-establishing progress in the essentials (phonics and reading, increasing vocabulary, writing and mathematics). • Pupils will be taught the full range of subjects. • Intervention will be a focus to enable pupils to catch up.



COVID-19 School Guidance

Curriculum, behaviour and pastoral support...

Focus	Risk Factor	Control Measures
<p>Physical activity in school</p>	<ul style="list-style-type: none"> • Accessing the full curriculum offer. • Possible exposure to COVID-19 	<ul style="list-style-type: none"> • Sport and physical activity will be provided whilst following the measures outlined. • Long term plans will be adapted to ensure the PE units more suited to covid-19 measures can be delivered at the beginning of the year. Sports equipment thoroughly cleaned between use by different groups, and contact sports avoided. • Outdoor sports should be prioritised where possible and large indoor spaces used where it is not, maximising distancing between pupils and paying attention to cleaning and hygiene. • Children can change into their PE kits (ensure distancing measures) however these must be taken home and washed after use. • Spare hair bands will be purchased. • External facilities can also be used in line with the government guidance for use of and travel to and from those facilities. We have no information regarding swimming yet. • School is able to continue working with external coaches, clubs and organisations for curricular and extra curricular activities where we are satisfied that this is safe to do so.
<p>Pupil wellbeing and support</p>	<ul style="list-style-type: none"> • Impact on the wellbeing of pupils. 	<ul style="list-style-type: none"> • Pupils may be experiencing a variety of emotions in response to the coronavirus outbreak, such as anxiety, stress or low mood. School will discuss these concerns with the children and make them aware that these feelings are normal responses to an abnormal situation. • Some pupils may need support to re-adjust to school; others may have enjoyed being at home and be reluctant to return; a few may be showing signs of more severe anxiety or depression. Others will not be experiencing any challenges and will be keen and ready to return to school. Pastoral support will be put in place for any pupils who require it including: <ul style="list-style-type: none"> • Support to rebuild friendships and social engagement. • Addressing and equipping pupils with tools to respond to issues linked to coronavirus. • Supporting pupils with approaches to improving their physical and mental wellbeing. • School will draw on external support where required.



COVID-19 School Guidance

Curriculum, behaviour and pastoral support...

Focus	Risk Factor	Control Measures
<p>Behaviour Expectations</p> <p>Primary Statutory Assessments</p>	<ul style="list-style-type: none"> • Impact on the wellbeing of pupils. • Compliance with government expectations. 	<ul style="list-style-type: none"> • Behaviour policies will be updated to include any new rules etc. These will be clearly communicated to pupils on their return and with expectations and routines re-established as quickly as possible. • The DFE have stated that statutory assessments during 2021 will take place. This includes: <ul style="list-style-type: none"> • Y1 Phonics Screening Check • Year 2 SATs • Y4 Multiplication Check • Y6 SATs
<p>Music, Dance and Drama in school.</p>	<ul style="list-style-type: none"> • Accessing the full curriculum offer. • Possible exposure to COVID-19 	<ul style="list-style-type: none"> • All pupils should have access to quality arts within our curriculum. • No mixing of year groups for music including singing, drama and dance. • Any staff working between groups must ensure social distancing of 2 metres. • Encouragement not to raise voices unduly and distance as much as possible within the classroom during activities. • School will continue to engage in peripatetic lessons under school and WMDC guidance. • Playing instruments and singing in groups will take place outdoors where possible and where indoors with limited numbers. WMDC music lessons will be split to ensure limiting numbers. • Singing, wind and brass playing will not take place in larger groups such as choirs, ensembles and assemblies unless significant space, natural airflow and strict social distancing and mitigation can be maintained. • Pupils should be positioned back to back or side to side when playing or singing whenever possible. • Additional handwashing when handling equipment. • Avoid sharing instruments unless disinfected.

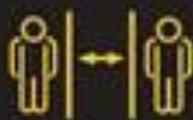


COVID-19 School Guidance

Curriculum, behaviour and pastoral support...

Focus	Risk Factor	Control Measures
<p>Remote Learning</p>	<ul style="list-style-type: none"> • Accessing the full curriculum offer. • Maintaining progress. 	<ul style="list-style-type: none"> • We use the platform of Google Classroom to ensure that children can continue to learn and progress and offer immediate remote education to those who need to self-isolate. This facility is only available to children who have had a positive test or who have been informed that they need to self isolate for reasons outlined in the attendance section. • The Google Classroom is used to upload various activities and learning tasks with the following criteria being met for each task: <ul style="list-style-type: none"> • activities must include clear instructions and explanations of the learning material. • teachers continue to offer scaffolds and support so that each child can access the learning material. • as well as instructional content, there are opportunities for children to apply their understanding in a range of contexts. • children receive regular feedback / dialogue from the teacher, including ways in which they could improve their understanding. • This remote offer of education recreates some aspects of the interactivity and purposeful dialogue of the classroom to continue the support and pupil motivation which leads to better progress. • Live lessons will not take place. This is not practical for a number of reasons including the fact that staff have families to care for at home and they may also be ill themselves. • Teachers may choose to use Zoom to undertake class catch up sessions or story telling sessions but this is at their discretion. • We will work collaboratively with families, putting in place reasonable adjustments as necessary, so that pupils with SEND can successfully access remote education alongside their peers. • School will check if a vulnerable child is able to access remote education support, to support them to access it (as far as possible) and to regularly check if they are doing so.

Act NOW to stop the spread of Covid-19



WASH YOUR HANDS | WEAR A FACE COVERING | KEEP YOUR SPACE

www.wakefield.gov.uk



European Union
European Regional
Development Fund



wakefieldcouncil

Act NOW if you have Covid-19 symptoms:



High temperature



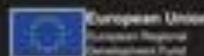
Loss of taste or smell



New continuous cough

**Isolate immediately -
get tested**

01924 224 497



European Union
European Regional
Development Fund



wakefieldcouncil