

Howard School Association

Meeting Date:

Annual General Meeting - 18.10.2017

Attendance:

Lorna Malkin (Chair & Governor)

Andrea Arundel (Minutes)

Rachel Armytage

Roxy Royokova

Linda Hughes

Katharine Young

Apologies:

Katherine Beaumont

Cola Witworth

Agenda Items:

1. Opening Remarks / Welcome from Chair / Introductions

2. Election of the New Committee

3. Treasurer Report

4. Summary of present fundraising projects

5. Spending Proposals for 2017/18 and requests for funds

6. Any Other Business

Discussion:

1. Opening Remarks / Welcome from Chair / Introductions

LM opened the meeting and introduced the agenda and discussion points.

2. Election of the New Committee

Formalising the individuals assuming roles within the HSA as; Chair, Treasurer and Secretary for the 2017/18 period were discussed. It was agreed that the roles will be filled as follows:

Chair – Lorna Malkin

Treasurer – Linda Hughes

Secretary – Andrea Arundel

3. Treasurer Report

Treasurer report presented and discussed.

Currently £8,810 remains in the HSA bank account. Proportions of this pot have been allocated to the school developments below:

- £4000 -Peace Garden
- £1600 – Reading Corners (all classes)
- £2000 – Curriculum boxes

The remaining funds are allocated to covering the costs of the fundraising events calendar.

4. Summary of present fundraising projects

A summary of the current and proposed fund raising projects are detailed below as discussed in the meeting:

- Spooky Disco – planned 1st November 2017.
- Valentine / Feb Disco
- Mother’s Day gift sale
- Father’s Day gift sale
- Sports Day BBQ
- Frozen Friday treat sales (numerous sales to be held in the summer months)
- Christmas Card Sale
- Christmas Calendar
- Christmas Fair
- Christmas Raffle
- Used uniform sale
- Chocolate Tombola – Christmas Fayre
- Name the Bear – Christmas Fayre
- Chocolate Tombola – Christmas Fayre
- Used clothing recycling scheme.

5. Spending Proposals for 2017/18 and requests for funds

Currently all available funds have been allocated to projects in the 2016/17 period. Future funding requests will be allocated accordingly upon requests.

6. Any Other Business

- Peace Garden – LM noted that a charitable fund claim has been filed with Aviva. Parents and families will be able to vote for the school to win the funding pot.

7. Next Meeting

- To be confirmed